

North Whidbey Park and Recreation District  
Minutes of the Regular Meeting, March 17, 2011

The regular meeting of the North Whidbey Park and Recreation District Board of Commissioners was held on March 17, 2011, at the John Vanderzicht Memorial Swimming Pool. Board members present were: Chair Ron Rhinehart, Vice-Chair Allan McDougall, Commissioner Dennis Jepsen and Commissioner Harvey Prosser. Secretary River Powers was absent. Staff member present was: Director Craig Carlson.

Public

High School Swim Coach Amy Nurvic was in attendance.

Call to Order

There being a quorum present the meeting was called to order at 7:02 p.m. by C/Rhinehart.

Changes to the Agenda

The Director asked if the High School Swimming item listed under 'New Business' could be moved to the beginning of the meeting. There were no objections. High School Swim Coach Amy Nurvic was present to discuss issues related to High School swimming and possible budget cuts. Ms. Nurvic informed the Board that the School District is planning on cutting \$25,000 from the sports budget and is considering the elimination of "off-site" sports programs, including golfing and swimming. The School District's Athletic Director suggested that Ms. Nurvic look at where money is being spent for the High School Swim Team (pool rentals, transportation, etc.) to determine if any cuts can be made, and to come up with ideas for fundraisers. C/Prosser asked if the program could be saved if the pool rental cost was cut by \$2,000, and if \$3,000 could be raised via fundraisers. Ms. Nurvic said she would find out. As an alternative, C/Rhinehart suggested offering a one-year moratorium on some or all of the facility fees, if the School District were looking to save \$3,500 in facility costs. C/Rhinehart also suggested Ms. Nurvic contact the parents of the non-NWAC swimmers who participate in High School Swimming and have them attend the School District's Budget Meeting to voice their displeasure and concern at having the financial burden shifted from the School District to the parents, who would then have to pay monthly dues to NWAC if their children wanted to continue swimming. Ms. Nurvic stated that she is also looking at cutting some trips, as some High School Coaches in the area would prefer to have fewer, but bigger, meets. Ms. Nurvic is unable to attend the School Board's final Budget Meeting on March 21<sup>st</sup>, but she will be preparing something for the meeting and will do what she can to have people there on her behalf. Ms. Nurvic also stated that she will let the School District know that the Park District is willing to work with them to find a solution to the problem.

Board Issues

There were no Board Issues.

Approval of Minutes

*A motion to approve the minutes of the February 17, 2011, meeting was made by C/Prosser, seconded by C/Jepsen. C/McDougall requested that the minutes indicate approval of the Swim Clinic to be held October 21<sup>st</sup> through October 23<sup>rd</sup>, 2011 by the Board. **The motion passed with 3 votes (C/Rhinehart, C/Jepsen and C/Prosser). C/McDougall abstained.***

Voucher Review

*A motion to approve the review of the vouchers numbered 4695-4736 in the amount of \$31,425.46 as well as two payroll transfers in the amount of \$40,265.67, for a grand total of \$71,691.13, was made by C/Jepsen, seconded by C/Prosser. C/McDougall asked if it was normal to receive iPods as a participant in the Zero to 5K Club. The Director explained that that was part of the initial plan when the program was put together and was included in the monies that were budgeted for the program. **The motion passed unanimously.***

Staff Reports

Director's Report

The Director followed the points in his written report, providing the Board with information relating to: 1) The attendance report for the month of February, 2) Estimated Recreation Program Participation, 3) a Special Event update – this years' Daddy/Daughter Dessert Dance had the highest attendance since its inception, with over 60 participants. The Director also extended special appreciation to Katie, Merrie, and Brian Pickens for all of their help and assistance with the event. The Goldfish Extravaganza will be held on Saturday, March 19. The Like2Bike Campaign will provide a bike give-away, a bike repair clinic, and an inflation station as part of the Earth Day Event on Saturday, April 23, from 10am to 2pm at the Yacht Club, 4) a UV System update – the architect came to visit to sign off on the system, and all the approvals are in place. Everything relating to the system is working well and the Director is very pleased with the chloramine levels, 5) a Triathlon update – the Director has been working with the Navy to get this approved. The event will be called the Seaplane Sprint Triathlon, will tentatively be held on August 14, and flyers and brochures will be created, pending approvals and permits from the CO of the Base, 6) a Marketing Presentation update – the Director made a presentation to the American Association of University Women in Freeland. The presentation was well received and attended, 7) Employee of the Month recognition to Adrian Hansell for all of her efforts as a Water Aerobics Instructor and Swim School Instructor, and 8) an appointment with accountant Suzanne Zettle, which is scheduled for March 28<sup>th</sup> to go over bookkeeping procedures relating to Swim Team as well as the Front Desk.

Maintenance Report

Maintenance Supervisor Tim Hilliard provided a written report to the Board. There were no questions. The Director added that the most significant thing done recently was the replacement of 14 filters, which resulted in improved water quality. The Director also stated that issues with the computer system are currently in the process of being resolved, with the assistance of Waypoint. C/Prosser asked what the Director does in the pool with a long pole after Masters Practice. The Director informed him that he sweeps away anything that may have accumulated on the slope in the pool. C/Prosser stated that he occasionally notices sand at the bottom of the pool and asked where it comes from. The Director stated that he is not entirely sure where it's coming from, but he suspects that the decks may need some re-sealing.

Swim Team Report

Head Coach Neil Romney provided a written report to the Board. There were no questions.

Running Club Report

Head Coach Catie Rodeheffer provided a written report to the Board. There were no questions.

Budget Report

The Director informed the Board that revenues for the last month were about equal to what came in the month before. \$1,800 in tax money was received, along with \$12 in interest. An investment of \$100,000 was made in late January/early February, with more investments planned as money is available. Expenses are doing well, with utilities as expected, and salaries and wages up by only about \$1,000. The Director also added that issues relating to the vacation accrual have been corrected, and he will be speaking to the accountant about a few minor issues when he meets with her on March 28.

Public Comments

There were no Public Comments.

Unfinished Business

There was no Unfinished Business.

New Business

1) Levy Information - The Director provided the Board with copies of the information relating to the Levy. The most important date at this point in time is the deadline to file a Resolution for the August 16 Primary, which is May 24. The Director then provided the Board with the assessed values that he determined from last year, as well as information he received from Island County. The Director stated that the assessed value has actually gone down by about \$400,000,000, even though there were \$30,000,000 in improvements added. As a result of this value going down, the Director noted that the Levy rate this year is going to be 15 cents, while the last election's Levy rate was 18 cents. The Director then stated that the District has around \$100,000 in reserve and, with the facility being 30 years old, he sees a roof replacement in the future, at a cost of \$70,000 - \$80,000. C/Prosser stated that more time needs to be spent on this and suggested tabling this item until the next meeting. C/Rhinehart suggested a separate meeting to deal with the Levy issues. It was decided to continue this discussion at the next regular meeting, scheduled for April 21.

2) High School Swimming – Moved to the beginning of the meeting.

Open Discussion

There was no Open Discussion.

Adjournment

The meeting adjourned at 8:48pm.

For the North Whidbey Park & Recreation District Board of Commissioners

River Powers  
Secretary

Craig C. Carlson  
Director

Christopher Cross  
Recording Secretary Designee