

North Whidbey Park and Recreation District  
Minutes of the Regular Meeting, September 17, 2009

The regular meeting of the North Whidbey Park and Recreation District Board of Commissioners was held on September 17, 2009, at the John Vanderzicht Memorial Swimming Pool. Board members present were: Chair Allan McDougall, Vice-Chair Harvey Prosser, Secretary River Powers, Commissioner Robert Wilson, and Commissioner Dennis Jepsen. Staff members present were: Craig Carlson.

Public

Tom Johnson was in attendance.

Call to Order

There being a quorum present the meeting was called to order at 7:00 p.m. by C/McDougall.

Changes to the Agenda

There were no changes to the Agenda.

Board Issues

There were no Board Issues.

Approval of Minutes

*A motion to approve the minutes of the August 20, 2009, regular meeting was made by C/Powers, seconded by C/Prosser. The motion passed unanimously.*

Voucher Review

*A motion to approve the vouchers numbered 3878-3917 in the amount of \$66,267.83 as well as two payroll transfers in the amount of \$52,829.24 for a grand total of \$119,097.07 was made by C/Prosser, seconded by C/Wilson. C/Powers inquired about the payment to Enduris. The Director informed her that this dealt with the District's insurance. C/McDougall inquired about the payment to the Greenhouse. The Director informed him that this dealt with Clover Valley Park's water pipes and faucets. The motion passed unanimously.*

Staff Reports

Director's Report

The Director followed the points in his written report. The Director asked the Board for permission to pursue a Roller Hockey Program opportunity between the District and the Boys & Girls Club and at the Roller Barn. The Board gave their permission and asked for a written contract. The Board also asked the Director to inquire about a police report pertaining to recent vandalism at the Roller Hockey area. Permission for the Director to look in-to a proposed "Family Enrichment Program" was also given. The Director then informed the Board of his vacation plans during the week of the next scheduled Board meeting when details of the 2010 Budget were to be discussed. *A motion to change the date of the October 15, 2009, meeting to October 29, 2009, was made by C/Powers, seconded by C/Wilson. The motion passed unanimously.*

Maintenance Report

Maintenance Supervisor Tim Hilliard provided a written report. There were no questions.

Swim Team Report

Head Coach Neil Romney provided a written report. C/McDougall asked about an item relating to a \$500 reimbursement to swimmers who participated in Nationals. The Director stated that this reimbursement came from PNS, not the District or NWAC. The Director added that former NWAC swimmer Jason Hunter has recently joined the coaching staff.

### Running Club Report

~~Running Club~~Head Coach Catie Rodeheffer provided a written report. The Director also provided details concerning a Running Club link attached to the District's website.

### Budget Report

The Director presented an update on the budget. He reported that about \$2,500 in levy monies were received for the month. He also reported that ~~over-all~~ revenues ~~were~~ overall are doing well, though not as many Swim Passes ~~have been sold~~ ~~were~~ ~~n't~~ ~~doing~~ ~~as~~ ~~well~~ as in the past. The Director speculated that this ~~has~~ do with the Military & Dependent sign-ins. He also pointed out that expenses appear to be within the projected Budget for the year. C/McDougall asked about the expenses relating to Health & Safety/ARC. The Director informed him that this ~~dealt with~~ was for Lifeguard training classes. C/Jepsen asked about the expenses relating to Vehicle Maintenance. The Director informed him that this ~~dealt with~~ was for basic repair work for the District vehicles, as well as gas and oil.

### Public Comments

There were no Public Comments.

### Unfinished Business

1) ORB Conceptual Plan and Area of Magnitude Cost Estimate Review – C/McDougall stated that ~~they were~~ no further action should be taken until the District has information regarding ~~waiting to see what~~ the expected operating costs (Lifeguarding, Infra-structure, Operating, etc) ~~for~~ would be with the additional pool space. The Director stated that he believes ~~ed~~ all the necessary space is ~~was~~ available for the initial plan, though ~~they are~~ he is still unsure ~~on~~ of the actual requirements needed for parking purposes. C/McDougall stated that the District needs to be sound ~~clear~~ on exactly what ~~they are~~ it is making a commitment to. The Director stated that he ~~would~~ will make the necessary calls and have the Commissioner<sup>2</sup>'s' various concerns addressed.

2) FETCH Update – The Director thanked C/Prosser for providing a huge amount of dirt to the park. The Director stated that landscape matting was also purchased for the park. It was also decided to give more time to the discussions relating to lighting issues at the park.

### New Business

There was no New Business.

### Open Discussion

There was no Open Discussion.

### Adjournment

***A motion to adjourn the meeting was made by C/Prosser, seconded by C/Powers. The motion passed unanimously.*** The meeting adjourned at 8:39 pm.

For the North Whidbey Park & Recreation District Board of Commissioners

River Powers  
Secretary

Craig C. Carlson  
Director

Christopher Cross  
Recording Secretary Designee